ENGLISH 13O1
COMPOSITION AND RHETORIC I

Instructor Information

Name:	D. Glen Smith, M.A., M.F.A.	**Day/Time available outside of class:**	by appointment after class, room 325
Division Office:	Division One, CASA 114 832.482.1053	**LSCS E-mail:**	david.g.smith@lonestar.edu

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Section Information

Section Number:	English 1301-5019	**Class Days & Times:**	M T W Th 12:30 PM – 2:35 PM
Semester\Year:	Summer II 2016	**Class Room Location:**	room 330

English 1301 Overview

Course Description
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Student Learning Outcomes
- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas with appropriate support and attribution.
- Write in a style appropriate to audience and purpose.
- Read, reflect, and respond critically to a variety of texts.
- Use Edited American English in academic essays.

English 1301 Requirements

Prerequisites:	ENGL 0365 or ENGL 0115 AND ENGL 0375 or ENGL 0117 OR higher level course (ENGL 1301) OR placement by testing. ENGL 0309 or ENGL 0310 also meets prerequisite.
Required Textbooks:	*The Blair Reader,* 8th, Kirszner/Mandell *A Writer's Reference*, 7th (with "Exercises", "Writing in the Disciplines", and "Writing About Literature"), Hacker/Sommers
Other Materials :	Blogging Account (free) and Twitter Account (free) Basic Note-taking equipment Portable Flash Drives to store material (recommended) Dropbox.com (or any other outside secondary storage site)

Policies

Attendance Requirements:
Due to the nature of the course and the in-class exercises, communication with instructor is paramount:
four (4) absences result in a failing grade (F) in the course. No exceptions. Emergency situations do happen, but keep in mind: an absence is an absence regardless if the situation is medical or legal emergency.
Budget your time accordingly.

• Students are responsible for signing the daily roll sheet at the beginning of each class.
• If you forget to sign the daily roll sheet you are considered absent.
• Students are responsible for filling out paperwork to drop course in order to avoid failing grade.
• A student arriving 15-minutes after class starting time will be considered absent.
• If you leave early, for any reason, you will be marked absent for that day.
• Physician appointments, court dates, and job interviews should not be set during class time.
• If you must make an appointment within the time-frame of a course period, do not come to class for that day.

Late Paper/Missed Assignment Policy:
Students will write a minimum of **four essays**. High quantities of homework & reading are expected.
• Since the progress of this class depends on essays turned in on time, **late essays are not accepted. I do not accept e-mails with any assignment-attachments.**
• In addition, there will be in-class assignments and group activities. We will have reading quizzes as well. Completing these assignments earn you points. Since these are based on specific lectures, you must be present on the day the in-class/group assignment is given and collected. No late work will be accepted for this category.
• **NOTE:** It is expected that students understand how to submit the proper type of document into the D2L system. **D2L does not accept Google documents.** All material must be saved as a DOC, DOCX, RTF, or PDF. If student is a MAC user, save document as PDF before submitting to prevent problems.

Phone Policy:
Phones must be silent in class. If an important call arrives, take it into the hall quickly. *On the other hand, no texting or surfing the net or social media is permitted in the classroom. You will be asked to leave the class and will be marked as absent. No technology should be in use during class time **unless under instructor's guidance.***
• *The only material on your desktop should be paper and writing instruments. Avoid creating a fort around you with backpack, books, and/or purses in order to hide a phone.*

Laptop/Tablet Policy:
If properly utilized these tools can be an asset to your studies. There will be specific designated times when laptops will be considered permissible and will be encouraged for use in the classroom. You will be told about these situations in advance.

Academic Integrity Policy:
All student work for this course must be original to the student and original to the course. If clear evidence of academic dishonesty is found for any assignment, a 0 (0 points) for the assignment will be recorded. If a second incident of academic dishonesty occurs, an F for the course grade will be recorded.

Remember, unintended plagiarism is considered plagiarism. Rhetorical formulas will be provided for you to follow to prevent such cases.

Assignments

Assignments Overview: All assignments, unless stated otherwise, will be submitted into D2L.

Course Grade Breakdown:

Assignment	Details	Percentage
Daily Activities	Reading Comprehension Quizzes Exit Tickets	5
Group Activities	Various Group Discussions	5
	Group Paper (Essay 3) Cohesiveness	
	Individual Oral Presentation (Essay 3)	
Essay 1	Narration / Description	10
Essay 2	Comparison / Contrast Analysis	15
Essay 3	Collaborative Group Paper (Contribution Graded Individually)	20
Essay 4	Argumentative / Persuasion (Formal Outline • Draft 1 • Full Paper)	20
Reading Journal	Reading Journal Entries & Bog Posts / TW updates	15
Final Exam (Essay)	In Class Reading Comprehension and Analysis	10
	Total:	100

Grade Scale:

Grade	Final Average in Points or Percent
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59

SSII Course schedule

Week Number	Activities and Assignments
1	

THU-JUL 14	Basic Introduction • Reading Guidelines • Using Microsoft Word
	English 1301 Axioms
	Writing Modes Overview & Prewriting Techniques:
	    Journal • Listing • Mapping = Brainstorming
	    Freewriting
	
	Reading Journal Guidelines
	Exit Ticket: Demonstrate Freewrite Skills
	    •••
	• Reading HW: *A Writer's Reference* pp. 7-9 (stop after "Freewriting")
	    Peter Elbow, "Freewriting" — *supplemental* (D2L)
	• Follow @BrokenHaiku_LS in Twitter

2	

MON-JUL 18	Peter Elbow, "Freewriting" — *supplemental* (D2L)
	Essay Writing Modes and Elements
	    • *A Writer's Reference* pp. 3-4, C1-a; pp. 34-39, C4-c
	Crafting the Perfect Paragraph • Tone • Audience • Formality
	    • *A Writer's Reference* pp. 32-34, C4-a — C4-c
	    • *A Writer's Reference* p. 7 "Reading and Annotating Texts"
	Types of Narration: Personal, Academic, Stream of Consciousness
	Exit Ticket 2
	Assignment 1: Narration/Description Paper
	    •••
	• reading HW: *Blair Reader:* E. B. White "Once More to the Lake" pp. 18-23

TUE-JUL 19	Elements of Rhetoric: Logos, Pathos, Ethos • *A Writer's Reference* pp. 92-100, section A3 *Blair Reader:* E. B. White "Once More to the Lake" pp. 18-23 **Reading Journal** **Quiz: Recognizing Claims**
WED-JUL 20	Academic Paragraph Construction: Basic Introduction Paragraphs Description Mode Overview Sandra Cisneros, "The Storyteller," pp. 46-51 **Reading Journal** N. Scott Momaday "The Way to Rainy Mountain" — *supplemental* (D2L) **Group Exercise: Comparing White's and Momaday's Introductions**
THU-JUL 21	Thesis Statements • Deductive Closure • *A Writer's Reference* p. 373, MLA-1a **Exit Ticket**: *Following the Academic Paragraph Formula provided in class, describe yourself. What is your aim for college? What is one of your main goals in life?* How to Write about Music with Rhetoric: Phillip Glass, *Koyaanisqatsi: Life out of balance (1983)* Synesthesia • Onomatopoeia **Exit Ticket**: *What phrases and metaphors would you use to describe a particular melody to someone who has never heard music in their life? Be sure to think figuratively rather than literally.* **Assignment 1: Narration/Description Paper due before midnight.**

Week Number	Activities and Assignments
3	

MON-JUL 25	Comparison/Contrast Mode Overview
	    • *A Writer's Reference* Transitions: pp.42-44, C4-d
	    • Library Database Orientation-part 1
	Exit Ticket-part 1: Comparison/Contrast as Visual Analysis
	
	Reality Television versus Reality
	Exit Ticket-part 2: *Using a Venn diagram, map how your life compares with the average celebrity.*
	
	Assignment 2: Comparison/Contrast Analysis—overview

TUE-JUL 26	Gathering Evidence: *A Writer's Reference* pp. 374-376, MLA-1b — MLA-1c Signal Phrases and In-text Notations: *A Writer's Reference* pp.382-285, MLA-3b Writing Workshop: *Bring articles & drafts of papers for conversations with instructor.* **Assignment 2: Comparison/Contrast Paper due before midnight.**
WED-JUL 27	Avoiding Plagiarism: *A Writer's Reference* pp. 376-382, MLA-2 and MLA-3a Cause/Effect Mode overview *Blair Reader:* Nicholas Carr "Does the Internet Make You Dumber?" pp. 216-219 **Group Exercise: Examining Carr's Evidence** **Reading Journal** Academic Paragraphs with Citations: Presentation of Evidence with MLA Guidelines • Library Database Orientation-part 2 **Assignment 3: Collaborative Cause/Effect Paper**
THU-JUL 28	Cause/Effect Mode • Group Project—In Class Work • Group Exit Ticket
4	
MON-AUG 1	Cause/Effect Mode • Group Project—In Class Work • Group Exit Ticket
TUE-AUG 2	Cause/Effect Mode • Group Project wrap-up of assignment 3—In Class Work • Group Exit Ticket
WED-AUG 3	**Group Fifteen Minute PowerPoint Presentations** **Assignment 3: Collaborative Cause/Effect Paper due before midnight.** Aristotelian Argument Model • **Building a formal outline** **Assignment 4: Argumentative Paper Overview**
THU-AUG 4	Syllogisms & Construction of Arguments *Blair Reader*: Thomas Jefferson, Declaration of Independence pp. 365-368 **Reading Journal** **Writing Workshop**: *Bring print outs of articles for conversations with instructor.* **Exit Ticket**: *Construct a syllogism based on topic choice for Assignment 4.*

Week Number	Activities and Assignments
5	
MON-AUG 8	**Writing Workshop**: *Formal <u>Outline of Argumentative Paper due</u> in class for discussion with instructor.*
TUE-AUG 9	**Writing Workshop**: *Bring articles & further drafts of papers for conversations with instructor.*

WED-AUG 10	**Writing Workshop**:
	 Formal draft of Argumentative paper due *for discussion with instructor.*
	 MLA Works Cited pages:
	     • *A Writer's Reference* "Directory to MLA works cited models" pp. 371-372
	     • Sample Works Cited page p.440

THU-AUG 11	**Writing Workshop**: ***Formal draft of Argumentative paper due*** *for discussion with instructor.* **Assignment 4: Argumentative Paper due before midnight.** ••• • HW over weekend: *Blair Reader:* Jeffrey Sheler & Michael Betzold "Muslim in America" pp. 313-316 *Blair Reader:* Brent Staples "Just Walk on By" pp. 356-360
6	
MON-AUG 15	Definition Mode *Blair Reader:* Jeffrey Sheler & Michael Betzold "Muslim in America" pp. 313-316 *Blair Reader:* Brent Staples "Just Walk on By" pp. 356-360 **Reading Journal** **Group Exercise: Comparing Intentions of Staples, Sheler and Betzold's Arguments**
TUE-AUG 16	Successful Communications in the Work Environment Creating Effective, Formal E-mails and Memos **Exit Ticket**: *Draft a formal E-mail to an executive in HR discussing a potential problem in a work environment.*
WED-AUG 17	Combining Modes Virginia Woolf "The Death of the Moth" *–supplemental* **Reading Journal**: *Based on today's lecture, in your opinion, which mode used by Woolf is strongest in this essay?*
THU-AUG 18	**Final** Complete Reading Journal Notebook Due

Lone Star College–CyFair Programs and Services

If you are experiencing challenges achieving your academic goals, please contact your instructor or an advisor. We can provide assistance with academic needs, ADA accommodations, classroom difficulties, financial concerns, and other issues.

Academic Success Center (Barker Cypress Campus - Learning Commons - 2nd Floor)
Academic Success Center offers:
- Tutoring: For all disciplines http://www.lonestar.edu/tutoring-cyfair.htm or 281.290.3279,
- Science Center (LRNC 203),
- Math Center (LRNC 205) and the
- Writing Center (LRNC 206).

Student success seminars are also offered throughout the semester.

Academic Success Center Open Labs (TECH 104 & CASA 223)
The Academic Success Center Open Labs are quiet work and study areas available to all students. Students access the labs with their LSCS ID card. The ASC Open Labs are available during extended hours during all semesters. Basic software assistance, access to Mac and PC computers loaded with courseware, printing, copying, and scanning are available in TECH 104 and CASA 223. For more information, please visit http:// www.lonestar.edu/13669.htm or contact 281.290.5980 or cfasclabs@lonestar.edu.

Counseling Services
Counseling services are available to students who are experiencing difficulty with academic issues, selection of college major, career planning, disability accommodations, or personal issues. Students may contact Counseling, Career, and Disability Services at 281.290.3260, cyfair.counseling@lonestar.edu, or CASA 109. Students may contact counseling services at the Fairbanks Center at 832.782.5110, Fairbanks.counselor@lonestar.edu, or FBC120. The Cypress Center contact is 832-920-5029, Lolita.B.Page @lonestar.edu, or CYC, or 100B.

The Assistive Technology Lab
The Assistive Technology Lab is available for students who benefit from its various technologies to convert text to speech, magnify items, convert text to Braille, etc. To contact the Assistive Technology Lab directly, please call Joe Nast at 281.290.3207 or e-mail the lab at cfassistivetechlab@lonestar.edu. Joe Nast provides information for students attending classes on at CyFair-Barker Cypress Campus, Fairbanks Center and Cypress Center.

Library
The Lone Star College-CyFair Library is located in the Learning Commons building and contains information resources for both college students and community members. Librarians are available to assist with research. The Library contains over 125,000 books, online information databases, 185 computers, free wireless internet, and many more information/research related amenities to ensure student success. For Library hours and contact information, please visit http://www.lonestar.edu/library or call 281.290.3214.

Lone Star College-CyFair Campus and System Policies

Absence on Religious Holy Days
The student must notify the faculty member in writing within the first 12 days of the semester of the intent to be absent due to a religious holy day. Under Texas Education Code 51.911, a student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time as established by the faculty member.

Academic Integrity
Lone Star College-CyFair is committed to a high standard of academic integrity in the academic community. In becoming a part of the academic community, students are responsible for honesty and independent effort. Failure to uphold these standards includes, but is not limited to, the following: plagiarizing written work or projects, cheating on exams or assignments, collusion on an exam or project, and misrepresentation of credentials or prerequisites when registering for a course. Cheating includes looking at or copying from another student's exam, orally communicating or receiving answers during an exam, having another person take an exam or complete a project or assignment, using unauthorized notes, texts, or other materials for an exam, and obtaining or distributing an unauthorized copy of an exam or any part of an exam. Plagiarism means passing off as his/her own the ideas or writings of another (that is, without giving proper credit by documenting sources). Plagiarism includes submitting a paper, report, or project that someone else has prepared, in whole or in part. Collusion is inappropriately collaborating on assignments designed to be completed independently. These definitions are not exhaustive. When there is clear evidence of cheating, plagiarism, collusion, or misrepresentation, disciplinary action may include but is not limited to requiring you to retake or resubmit an exam or assignment, assigning a grade of zero or "F" for an exam or assignment; or assigning a grade of "F" for the course. Additional sanctions including being withdrawn from the course, program or expelled from school may be imposed on a students who violate the standards of academic integrity.

Americans with Disabilities Act Statement
Lone Star College-CyFair is dedicated to providing the least restrictive environment for all students. We promote equity in academic access through the implementation of reasonable accommodations as required by the Vocational Rehabilitation Act of 1973, Title V, Sections 504 and 508, the Americans with Disabilities Act of 1990 (ADA), and the Americans with Disabilities Amendment Act (ADAAA) which will enable students with disabilities to participate in and benefit from all post-secondary educational activities.

A student requesting accommodations for a disability is required to provide documentation of the disability to the College's designated office for disability services. The documentation is required for the following three purposes:
a.   to establish that someone is a person with a disability and, thus, is a member of the protected class;
b.   to establish the need for accommodations in order to have equal access;
c.   and to be prescriptive in assigning reasonable accommodations.

In order for a student with a disability to receive accommodations, that student is required to register for services through the College's designated office for disability services. If possible, the student requesting services should make an initial contact with the College's designated office the semester prior to enrollment – at least 4 weeks prior to the first class. Disability Services is located on the LSC CyFair Barker Cypress campus in the CASA 109. You may contact Disability Services at the following number: 281.290.3260. Additional information may be accessed online at the following URL address: http://www.lonestar.edu/disability-services.htm

Behavior Expectations
Students are expected to conduct themselves appropriately while on College property or in an online environment. Students may receive disciplinary action up to and including suspension, if they violate System or College rules, disrupt classes, or interfere with the opportunity of others to obtain an education. Students who pose a threat to the safety of others will be subject to immediate withdrawal from the classroom, campus environment, and/or online environment, as well as face subsequent criminal charges, as appropriate. Please refer to the Student Code of Conduct located online at *http://www.lonestar.edu/student-responsibilities.htm* for additional information.

Campus Safety and Security
Lone Star College System is committed to maintaining the safety of the students, faculty, staff, and guests while visiting one of our campuses. To help ensure your safety during an emergency (safety, fire, severe weather, etc.), please follow the instructions of college officials. Safety information and resources may be found at http://www.lonestar.edu/oem.htm and are also posted on signage in each of the classroom.   In the event you wish to report an emergency, please contact the police at 5911 or use the "Safe Watch" link on the Lone Star CyFair College home page.

Children of System Students
Children of students may not enter the classroom or lab areas. See Board Policy Section II.D.2.04 for more information.

Computer Virus Protection
Computer viruses are, unfortunately, a fact of life. Using removable devices on more than one computer creates the possibility of infecting computers and diskettes with a computer virus. This exposes the computers of the college, your personal computer, and any others you may be using to potentially damaging viruses. The college has aggressive anti-virus procedures in place to protect its computers, but cannot guarantee that a virus might not temporarily infect one of its machines. It is your responsibility to protect all computers under your control and use and ensure that each diskette you use, whenever or wherever you use it, has been scanned with anti-virus software. Since new viruses arise continually, your anti-virus software must be kept current. Moreover, since no anti-virus software will find every virus, keeping backup copies is extremely important.

Equal Opportunity Statement
It is the policy of the Lone Star College System to provide equal employment, admission and educational opportunities without regard to race, color, creed, national origin, gender, age, veteran's status, sexual orientation, or disability. Lone Star Colleges strive to provide an excellent learning environment free from harassment or intimidation directed at any person's race, color, creed, national origin, gender, age, veteran's status, sexual orientation, or disability. Any form of harassment will not be tolerated.

Evaluation of Instruction
Lone Star College-CyFair is committed to student success. As part of its institutional effectiveness efforts, our instructors are assessed in several ways. For the continuous improvement of our instruction, all students are required to provide input for each course they take each semester using the Course Evaluations Questionnaire, which can be accessed through your myLonestar account. This occurs approximately half way through your course, and you will be notified when surveys are available for completion. Instructions on how to access and complete the Course Evaluations Questionnaire are located in the Student Help Center in myLonestar. Once you evaluate your course(s), print and maintain a copy of the receipt for your records. The college deans review these evaluations each semester. Additionally, the deans and/or department chairs may visit each instructor's class at some time during the semester to observe the instructional environment being provided and complete an assessment of the instructor.

FERPA
The academic, financial, and non-directory information on your student account is confidential and protected by the Family Educational Rights & Privacy Act (FERPA). We cannot release certain information to another person without your written authorization. The Authorization to Release Student Information Form can be found at http://www.lonestar.edu/departments/generalcounsel/OGC-S-2009-03_-_Authorization_To_Release_Educational_Records.pdf

Final Examinations
A final evaluation activity will occur during the published final evaluation period. The appropriate dean must approve any variation to this schedule.

Internet and E-mail
The System provides computing and network resources to students. You are encouraged to use the computers, software packages, and electronic mail (e-mail) for educational or System-related activities and to facilitate the efficient exchange of useful information. Instructors often use System e-mail to communicate important course-related information. This account is also used by campus personnel to share details about upcoming events and

other important college information (e.g., financial aid status, announcements from the college president, etc.). Stay informed by setting up your System email account as soon as possible and checking your e-mail often.

The equipment, software, and network capacities provided through the district computer services are and remain the property of the System. Use of the equipment and networks is to comport with the policies and procedures of the System and access may be denied to any student who fails to comply with the System's policies and procedures regarding its use. Access to the System's e-mail and similar electronic communications systems are a privilege and certain responsibilities accompany that privilege. All users are expected to demonstrate the same level of ethical and professional manner, as is required in face-to-face or written communications. Threatening, anonymous, or forged messages will be treated as a violation of this policy.

Six Drop Rule
Students who enrolled in Texas public institutions of higher education as first-time college students during the Fall 2007 term or later are subject to section 51.907 of the Texas Education Code, which states that an institution of higher education may not permit a student to drop (withdraw with a grade of "W") from more than six courses, including courses that a transfer student has previously dropped at other Texas public institutions of higher education that have already been counted against their six drop limit. Each student should fully understand this drop limit before you drop any course. Please see a Counselor or Advisor in our Student Services area for additional information and assistance. This policy does not affect transitional or ESOL students.

Software Piracy
Law strictly prohibits unauthorized copying of software purchased by Lone Star College-CyFair for use in laboratories. Lone Star College-CyFair administration will take appropriate disciplinary action against anyone violating copyright laws.

Withdrawal Policy
Withdrawal from the course after the official day of record and prior to "W" Day, (see current catalog for this date) will result in a final grade of "W" on your transcript. Instructor approval is necessary if you want to withdraw after official day. No credit will be awarded for a course earning a "W." If you stop attending class, you must withdraw at the registration office prior to "W" day. If you stop attending class and do not officially withdraw, you will receive an "F" for the course.